

CALL TO ORDER - Mayor Kennedy called the meeting to order at 4:00 pm with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on August 17, 2018 and posting on the bulletin board at Borough Hall.

ROLL CALL – Recorded as present was Mayor Kennedy, Commissioner Clark and Commissioner Kennedy, with no absences.

MATTERS REQUIRING OFFICIAL ACTION:

- **Minutes** – Borough Meeting of Monday, November 19, 2018 - the motion to approve by Commissioner Clark, was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

Resolutions

- #049-2018 - COMMENDING THE PROJECT SAVE PROGRAM

WHEREAS, the Project SAVE program, a voluntary substance abuse treatment referral and intervention strategy for municipal court defendants arrested for non-violent crimes, is currently active in Camden County towns and has reduced crime in these communities and garnered the support and trust of the community and its leaders by fostering strong relationships with the residents, especially youth; and

WHEREAS, statistics have shown a significant number of municipal court defendants suffer from drug and/or alcohol addiction, which has in large measure contributed to the defendant's commission of non-violent crimes; and

WHEREAS, various measures available have been studied to respond to the substance abuse crisis and information from police departments and municipal court officials want defendants suffering with addiction to be provided with information and options for assessment and/or treatment; and

WHEREAS, after careful consideration, the County of Camden and certain participating Municipal Courts have determined that a cooperative approach to implement the Project SAVE program would offer effective and efficient means of providing these services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Pine Valley to offer specific commendation to the Boroughs of Berlin and Pine Hill, with whom its Courts and Law Enforcement are associated, as well as, praise and encouragement to the County of Camden for the study and implementation of Project SAVE endeavoring to fend off the current substance abuse crisis by offering this assistance to the County's residents, especially youth.

- There was discussion of the request of municipalities in Camden County to support Project SAVE. There was discussion of the desire to commend the Boroughs that support the Municipal Court and Law Enforcement participation with the Borough of Pine Valley. The County is desirous of showing 100% support from Camden County municipalities.
- The motion to approve by Commissioner Clark was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.
- #050-2018 - AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF PINE VALLEY AND THE TOWNSHIP OF VOORHEES
WHEREAS, the Borough of Pine Valley ("Pine Valley") wishes to enter into a Shared Services Agreement ("Agreement") with the Township of Voorhees ("Voorhees") to share services and reduce costs by working together to provide Certified Recycling Professional services for the Borough of Pine Valley; and
WHEREAS, by entering into the Agreement, Voorhees and Pine Valley agree that the shared service will benefit each respective entity; and

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WHEREAS, Pine Valley shall pay Voorhees for the provision of Certified Recycling Professional services as defined in the Agreement, attached hereto and made a part hereof; and

WHEREAS, the parties hereto are permitted in accordance with N.J.S.A. 40:8A-1 et seq., the Interlocal Services Act ("Act"), to enter into an Agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Commissioners of the Borough of Pine Valley as follows:

1. The Mayor is hereby authorized to execute a Shared Services Agreement by and between the Borough of Pine Valley and the Township of Voorhees in a form to be attached hereto and made a part hereof as Exhibit "A".
 2. The Shared Services Agreement shall be placed on file in the office of the Pine Valley Borough Clerk and made available for public inspection upon execution.
 3. The terms and provisions of the Shared Services Agreement shall take effect upon execution of the Agreement by all parties.
- There was discussion of the Recycling Report process and changes from Laurel Springs to Voorhees Township due to the previous CRP no longer being employed by Laurel Springs.
 - The motion to approve by Commissioner Kennedy, was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

051-2018 - APPROVING 2018 BUDGET TRANSFERS #1

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Commissioners of the Borough of Pine Valley, that the following 2018 Budget Transfers (#2) be approved:

Account #	GENERAL FUND From	To
AMOUNTS TO BE SUPPLIED BY CFO PRIOR TO END OF YEAR		
TOTAL GENERAL FUND	\$0.00	\$0.00

- There was discussion of what financial transactions will need to be completed prior to closing the books at year end.
- The motion to approve by Commissioner Kennedy, was seconded by Commissioner Clark, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

• **#052-2018 - APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated December 13, 2018 in the amounts indicated below is hereby approved:

Current Account	\$39,876.17
Payroll Account	6,161.75
TOTAL	\$46,037.92

- The motion to approve by Commissioner Clark was seconded by Commissioner Kennedy, with Mayor Kennedy, Commissioner Clark and Commissioner Kennedy in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- Finance Reports – CFO Dean Ciminera reported on the Treasurer’s Report and Budget Summary, saying that everything was on track. The Tax Collectors Report will be filed with the county by January 15th, with the collection rate by 100%. He will have the first draft of the budget in January. There was discussion of budget requirements, primarily centered on discussion of a need for a generator for the Borough Hall and then requirements for replacing the Police Vehicle. There was conversation about the pros and cons of leasing versus purchasing a vehicle, as well as current pricing of police vehicles. There would be very little difference and the goal is to replace the current vehicle in 2019. The need for a generator was prioritized over the police vehicle.
- Police Report - Captain Rauer said that there had been one EMS responding for a resident. He discussed information received about extended golf carts. Club Car, the company that provides golf carts to the Club does not make those available, so it may have to come from John Deere. He reiterated that the extended cart is needed to be able to handle a back board and emergency personnel for portions of the course that a vehicle cannot access. Mayor Kennedy asked that it be kept on the agenda.

Captain Rauer had begun getting information on a generator. There was conversation about the size that is needed for Borough Hall and that he needed to get at least two quotes more if possible. Initial conversation seemed to reveal that installation may include lengthy wiring and conduit under the driveway. There was discussion of frequent loss of power.

Captain Rauer said there may be some additional attrition in the Police Department in 2019, but that he would address that with the Mayor in the Spring.

MATTERS FOR DISCUSSION

- Proposed Meeting Dates – the proposed schedule was distributed to the Governing Body. The dates were acceptable and will be adopted at the Reorganization Meeting.
- Generator for Borough Hall – was covered under the Finance and Police Report, and will be kept on the Agenda for discussion month to month.
- Best Practices – Board of Health – there was information received in Camden County it is allowable to post and reference the required State Legislation regarding Animal Cruelty rather than distribute it in its entirety. The Pine Valley Dog License will cite this mandatory legislature with reference to where it can be viewed and/or provided in hard copy.
- Annual Awards Dinner – Mayor Kennedy said that the Awards Dinner on Thursday, November 29th was enjoyed by all, and that they have secured the same arrangements for Thursday, December 5, 2019. The matter will be kept on the Agenda for future reference.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the meeting to the public, but not hearing any comments or questions, closed the meeting to the public.

- Bill Duhart of nj.com was present and asked if all meeting were held in this conference room of Borough Hall, to which it was responded that they were to get the most functionality out of the space, but that the open office area could be utilized should there be a larger group that needed to be accommodated. Mr. Duhart confirmed that there are 14 registered voters in Pine Valley. Mr. Duhart confirmed that there are 23 residences in Pine Valley, many of which were second homes for residents, but that choose not to register to vote in the Borough of Pine Valley. There was discussion of the ownership of the land belonging to the Pine Valley Golf Club and the

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Improvements being leased by the residents. It was confirmed that there is no public infrastructure, and that car paths are constructed for the residents the same way as they would be in a large apartment complex. There was discussion of typical municipal activities such as liquor and marriage licensing. It was confirmed that the mail is dropped in a single location and distributed within the Club by the Club. The Borough Administrator reviewed when the Police Department began in 1983. Mr. Duhart wanted to review what he described as folklore regarding the Club, to which Mayor Kennedy said the conversation would be restricted to matter concerning the Borough as the Borough and the Club are separate. Mr. Duhart was provided with the phone number of the Club, and the name of the Club Manager for matters concerning the Club. Mayor Kennedy commented that the Club was created in 1929, and that it does business like many municipalities in New Jersey. The Borough plays its role as the municipality to the best of its ability. The Club plays its role as providing Golf to its members to the best of its ability. Mr. Duhart referred to State Senator Sweeney's interest in municipal consolidation by combining government services into shared services, to which Borough Administrator Mather responded that Pine Valley has shared services. With regard to efficiency, CFO Ciminera stated that there is nothing more efficient than a New Jersey small town. Saying it has to run efficient in order to serve the community who makes sure its functioning. Most waste happens in large organization which are less easily observed. The seat of responsibility should be local. Borough Administrator Mather confirmed that there has been no helicopter pad at Pine Valley for over 25 years. Mr. Duhart gave explanation of the reporting on small and other municipalities by nj.com. Mr. Duhart is going to email Municipal Clerk Amadio an article on the Borough of Tavistock for her to forward to the Borough Commissioners.

ANNOUNCEMENTS - The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, January 3, 2019 at 4 pm at the Borough Hall.

MOTION TO RECESS MEETING - the motion to recess meeting to Monday, January 3, 2019 at 4 pm by Commissioner Clark was seconded by Commissioner Kennedy 4:51 pm, with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk