

*PINE VALLEY BOROUGH
MEETING MINUTES
Monday, October 16, 2017
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CALL TO ORDER - Mayor Kennedy called the meeting to order at 8:53 a.m. with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT - Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 3, 2017 and posting on the bulletin board at Borough Hall.

ROLL CALL - recorded as present was Mayor Kennedy and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

• **Minutes**

- Borough Meeting of Tuesday, September 16, 2017 - the motion to approve was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

• **Resolutions**

○ 039-2017 - INSERTION OF AN ITEM OF REVENUE - BODY ARMOR REPLACEMENT FUND

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Pine Valley do hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$982.07, which is now available as a revenue from the NJ Body Armor Replacement Fund.

BE IT FURTHER RESOLVED, that a like sum of \$982.07 is hereby appropriated under the title "Body Armor Replacement Fund - Other Expenses," pursuant to the provisions of the statute.

- The motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

○ 040-2017 - ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES

WHEREAS, the Governing Body of the Borough of Pine Valley recognizes the threat that natural hazards pose to people and property within the Borough of Pine Valley; and

WHEREAS, The Borough of Pine Valley participated in the preparation of the Mitigation Plan for Four New Jersey Counties, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Mitigation Plan for Four New Jersey Counties includes:

The Regional Hazard Mitigation Plan and Annexes that include summary information common to all participating jurisdictions in the four county region, and

The Borough of Pine Valley Appendix that identifies mitigation goals, strategies, and measures specifically for the Borough of Pine Valley to reduce or eliminate long-term risk to people and property from the impacts of future hazard events and disasters; and

WHEREAS, adoption by the Borough of Pine Valley demonstrates commitment to hazard mitigation and achieving the goals outlined in the Mitigation Plan for Four New Jersey Counties.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Pine Valley, County of Camden, State of New Jersey that the Borough of Pine Valley adopts the Mitigation Plan for Four New Jersey Counties and the Borough of Pine Valley Appendix including authorizing the formation and duties of the Borough of Pine Valley Hazard Mitigation Working Group (Working Group) as follows:

The Working Group shall be convened by the Pine Valley Emergency Management Coordinator and will include representative of the following departments, agencies, and organization and other interested parties:

- Pine Valley Emergency Management Coordinator
- Pine Valley Officer in Charge
- Pine Hill Fire Department Chief

The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the Regional Hazard Mitigation Plan and the Borough of Pine Valley Appendix including monitoring, evaluation, and updating the Borough of Pine Valley Appendix and providing annual reports to the Borough of Pine Valley Governing Body and the Camden County Office of Emergency Management.

- The motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

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- RESOLVED TO PAY \$46,613.91 in outstanding bills. The motion by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.
- **Appointments**
 - Stephen Gagliardi – Part Time Police Officer – effective 10/1/2017 through 12/31/2017. The motion by Commissioner Kennedy to appointment, was seconded by Mayor Kennedy, with all in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- Finance Reports – CFO Ciminera submitted his report and all is on track with the budget.
- Police Report – Captain Rauer reported on calls for the ambulance, there was a fall in Clubhouse and a Club employee sustained an injury. There was conversation about Fire response, to which it was reported that the Pine Hill Fire Department is required to respond with certain alarm activations. Fire Hydrants are maintained and inspected by the Club annually. There was conversation about the Police Vehicle, as it is out for a repair that is under warranty. There was conversation about funding that is in place for replacement of that vehicle if needed.

MATTERS FOR DISCUSSION

- UCC Shared Service – a letter has been forwarded to Voorhees Township stating the Borough of Pine Valley's intent to withdraw from the Shared Services Agreement effective December 31, 2017.
- Records Mine – The Borough of Pine Valley does not have system in place to input it's Records Disposition Requests. Quotes have been requested for budget year 2018.
- Board of Health – Municipal Clerk Amadio represented Pine Valley at the Camden County Health Summit Thursday, October 12, 2017. Updated information and contacts were received and shared with the Governing Body.
- Trustees Meeting – Mayor Kennedy reported that he attended the Club's Trustees Meeting on October 6th where he reported on the Borough's finance, budget, renovations, shared services, Police Department, personnel and upcoming election. There was conversation of the Reorganization and Election process.
- Roof Replacement – Some names have been collected of roofing contractors, from whom quotes will be requested for replacing the Borough Hall roof.
- Upcoming Holiday and travel events – There was discussion of the upcoming events in the fall/winter season.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the floor to the Public for comments or questions. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, November 20, 2017, 9 am in the Borough Hall.

ADJOURNMENT - There being no further discussion or official action, the motion to adjourn by Commissioner Kennedy was seconded by Mayor Kennedy 9:29 am, with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk