

*PINE VALLEY BOROUGH
MEETING MINUTES
Monday, September 18, 2017
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CALL TO ORDER - Mayor Kennedy called the meeting to order at 8:53 a.m. with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT - Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 3, 2017 and posting on the bulletin board at Borough Hall.

ROLL CALL - recorded as present was Mayor Kennedy and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

- **Minutes**
 - Borough Meeting of Tuesday, August 15, 2017 - the motion to approve was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.
- **Resolutions**
 - #038-2017 - ACCEPTING PROPOSAL OF INTERSOFT TECHNOLOGIES INTERNATIONAL, LLC FOR DATA BACKUP AND RECOVERY
 - WHEREAS, the Borough of Pine Valley solicited proposals for Data Backup and Recovery Services for the Borough of Pine Valley; and
 - WHEREAS, proposals were received and reviewed by the Governing Body of the Borough of Pine Valley; and
 - WHEREAS, the proposal of InterSoft Technologies International, LLC presented a suitable description of services in the amount of \$2,250.00 which will meet the needs of the Borough of Pine Valley;
 - NOW THEREFORE BE IT RESOLVED that Mayor and Commissioners of the Borough of Pine Valley, State of New Jersey, and County of Camden accept the proposal of InterSoft Technologies International, LLC, 195 Carter Drive, Suite 2R, Edison, NJ 08817.
 - The motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.
 - RESOLVED TO PAY \$129,220.45 from the current fund and \$23,541.99 from the Payroll Trust account. The motion by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- **Finance Reports** - CFO Ciminera gave an explanation of the new reports he submitted, to which the governing body responded favorably. There was discussion of the General Budget and Capital Budget and the proportionate 1% increase that is desired. The Capital Budget requires an annual evaluation of assets for good maintenance purposes. There was questions about the age and condition of the roof and the moss problem. CFO Ciminera gave explanation of the note repayment. There was discussion of the end of year routine with Bowman and Company, the Borough Auditors.
- **Police Report** - Captain Rauer reported that potential new personnel will be in tomorrow to fill out paperwork. The old personnel will be available to fill in gaps in the schedule on occasions. Captain Rauer reported that new barricades will be purchased from JIF safety funds to add to the amount required for the Crump Cup. Some still will be borrowed from Pine Hill. The Crump Cup is a four-day tournament. There is an upcoming Conference for UCR at Rowan.

MATTERS FOR DISCUSSION

- **Website** - The website provider was asked about routine maintenance. He responded that the small amount of updates needed from Pine Valley would best be billed per hour. He would bill at \$50 per hour
- **Borough Seal** - was installed, and unveiled at the meeting.
- **Insurance Renewal** - The annual insurance renewal was submitted by the deadline.
- **Best Practice Inventory** - the Best Practices inventory was distributed to the Governing Body, and the various questions, changes from last year, and repercussions were discussed.
- **Christmas Award Dinner** is scheduled for November 30, 2017 at 6:30 pm at Tavistock County Club and menus will be going out soon. Mrs. McCunney announced that she anticipates retiring at the end of 2017. The Governing Body thanked her for her service.
- **History of Homes in Pine Valley** - Borough Administrator Mather has been researching the history of homes in Pine Valley and has discovered many interesting details, some of which he reported on.
- **Tax Maps** - Borough Administrator Mather will be meeting with the Borough Land Surveyor tomorrows.

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FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the floor to the Public for comments or questions. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, October 16, 2017, 9 am in the Borough Hall.

ADJOURNMENT - There being no further discussion or official action, the motion to adjourn by Commissioner Kennedy was seconded by Mayor Kennedy 9:32 am, with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk