

CALL TO ORDER - Mayor Kennedy called the meeting to order at 4:00 pm with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 4, 2019 and posting on the bulletin board at Borough Hall.

ROLL CALL – Recorded as present was Mayor Kennedy and Commissioner Kennedy; Commissioner Clark was absent.

MATTERS REQUIRING OFFICIAL ACTION:

Minutes

- Borough Meeting of Monday, July 16, 2019 - the motion to approve with correction of time of August meeting to 4:30 pm by Commissioner Kennedy was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Kennedy in favor, none opposed and no abstentions.
- Special Meeting of Thursday, August 1, 2019 – the motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Kennedy in favor, none opposed and no abstentions.

Resolutions

- #046-2019 - TO CERTIFY THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 required the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorized the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

*PINE VALLEY BOROUGH
MEETING MINUTES
Tuesday, August 20, 2019 at 4:30 pm
Mayor Michael Kennedy presiding
Page 2 of 3*

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Pine Valley, County of Camden, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

- The motion to approve by Commissioner Kennedy, was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Kennedy in favor, none opposed and no abstentions.

- #047-2019 - FOR RENEWAL OF MEMBERSHIP IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Borough of Pine Valley is a member of the Camden County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2019 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Governing Body of the Borough of Pine Valley agrees to renew membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
 2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.
- The motion to approve by Commissioner Kennedy, was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Kennedy in favor, none opposed and no abstentions.

- #048-2019 - APPROVING PAYMENT OF BILLS

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated August 20, 2019 in the amounts indicated below is hereby approved:

Current Account	\$125,812.49
Payroll Account	<u>7,878.92</u>
TOTAL	\$133,691.41

- The motion to approve by Commissioner Kennedy, was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Kennedy in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- **Finance Reports** – CFO Dean Ciminera reported that he had received a notice form the IRS that a Form 8038 had not been filed with the Debt Service. He advised Capehart, who has recently changed staffing, but it turns out it was filed in a timely fashion. The IRS was notified by Capehart that is was filed upon the issuance of the debt. So, it was filed and everything should be okay. The tax bills were sent out and payment have been coming in. There has been discussion with the Club regarding the payment of the lease for the Borough Hall, and Mayor Kennedy has requested a copy of the lease and a dollar paid. This may be a Civil Rights meeting records request for the lease.
- **Police Report** – Captain Rauer said it has been as quiet as a cemetery, with nothing to report as the Club is closed. The police vehicle should be received in three weeks' time. The Crump Cup will be held September 26, 27, 28 and 29 and everything is all set. Pine Hill EMS and an ambulance is all set and everything should be fine. There was discussion of Pine Hill performing an emergency drive

through, to which it was reported that they have been in for fire alarm activations and they have been given new maps to help them navigate the grounds and are being met at the back gate to be given direction through the Club. The fire plugs are going to be designated, some for fire service some for irrigation. There was additional discussion of the maps, in connection with the colorized ones from the Engineering firm. The Borough has 6 copies of map. Three with and three without residence designation. The maps designating residences can be used for the Fire Company. The Engineer will be asked for pdfs of the maps.

MATTERS FOR DISCUSSION

- Mayor Kennedy mentioned the meeting with the Borough Engineer with regard to maps that show all block and lots with colorization. Knowledge was gleaned on how the Club is surveyed. There is no zoning map, zoning code or master plan and the municipality is not compelled to have such. The Borough has been able to respond to all the requests by the special counsel. Mayor Kennedy confirmed that no attorney bills have been received as of yet.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the meeting to the public, but not hearing any comments or questions, closed the meeting to the public.

ANNOUNCEMENTS – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, September 16, 2019 at 4 pm at the Borough Hall.

MOTION TO ADJOURN - The motion to adjourn at 4:55 pm by Commissioner Kennedy, was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk