

*PINE VALLEY BOROUGH
MEETING MINUTES
Friday, April 20, 2018
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CALL TO ORDER - Mayor Kennedy called the meeting to order at 9:00 a.m. with a Salute to the Flag.

OPEN PUBLIC MEETINGS ACT – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on March 29, 2018 and posting on the bulletin board at Borough Hall.

ROLL CALL – Recorded as present was Mayor Kennedy and Commissioner Kennedy;

MATTERS REQUIRING OFFICIAL ACTION:

- **Minutes** – Borough Meeting of Monday, March 19, 2018 - the motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.
- **Ordinances**
 - **#2018-02 - CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**
 - Mayor Kennedy opened the meeting to the public for comments and questions. Hearing none, he closed the meeting to the public.
 - Motion to Adopt by Mayor Kennedy, was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions
- **Resolutions**
 - **030-2018-TO READ BUDGET BY TITLE ONLY**

WHEREAS, N.J.S. 40A:4-8, as amended by Chapter 259 P.L. 1995 § 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and
WHEREAS, these two conditions have been met;
NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.
 - The motion to approve by Mayor Kennedy was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions.
 - Resolved to pay \$38,812.82 from the Current Account and \$9,648.69 from the Payroll Account, to approve the bill list dated April 19, 2018.
 - The motion to approve by Commissioner Kennedy was seconded by Mayor Kennedy with all in favor, none opposed and no abstentions.

ADOPTION OF THE 2018 MUNICIPAL BUDGET IN THE AMOUNT OF \$504,000.00

- Mayor Kennedy opened the meeting to the public for questions and comments on the 2018 Municipal Budget. Hearing none, he closed the meeting to the public.
- Motion to Adopt by Commissioner Kennedy was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions.

OFFICIAL REPORTS

- **Finance Reports** – There was discussion of the Audit requirements and items being worked on. There was discussion of the timing and scheduling of the Exit Conference, for which the Auditors are awaiting approval from the State. Mayor Kennedy has received and reviewed a draft of the Audit as he must report at the Club Trustee Meeting. There appears to be nothing in the Audit of significance and the notations are of typical input errors and computer glitches that have all been resolved. Mayor Kennedy would like to continue monitoring Best Practices.

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- Police Report – Captain Rauer said the Police Department is doing fine, with 34 calls for service last month, which were mostly alarms with three fire calls. With regard to fire alarms, Captain Rauer said he is working with the Pine Hill Fire Chief to straighten out the details of responding when the automatic fire alarm system relays are triggered. The current complement of officers is working fine and the police vehicle is running well. A new decal is being ordered to replace the one lost during the recent repairs. Qualifications are coming up soon. A policy for drug testing must be developed according to the Attorney Generals new guidelines. There was discussion of the warm weather and opening of the Club and being prepared for EMS requirements associated, to which it was responded that the oxygen tank has been filled and the AED kit is set for the season. There was discussion of the seasonal contribution to the Pine Hill Fire Department. The conversation segued into discussion of the Crump Cup in September and having the ambulance for the day. Those arrangements have already been made.

MATTERS FOR DISCUSSION

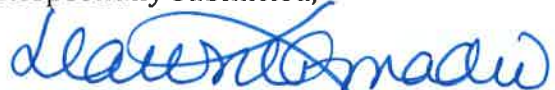
- 2018 Municipal Election – There was discussion of the May 8th election date, the mail-in ballot process and the Walsh Act procedure to seat and elect the Mayor.
- Capital Improvements – two quotes were received for Blinds which were distributed. There was discussion of materials, colors and installation. Samples were requested by Mayor Kennedy. There was discussion of pull down shades versus blinds. And a comparison of costs and a determination that installation is necessary along with associated costs and funding.
- Charitable Contributions of Property Taxes – SALT legislation – Mayor Kennedy discussed this legislation with is being proposed by be some at the State level, which will likely be rejected by IRS.
- Annual Awards Dinner – the details for the Awards Dinner are set.
- Best Practices –
 - Safety management Program – Camden County Municipal Joint Insurance Fund – the awards received at the recent Municipal Breakfast were reviewed.
 - Annual Financial Disclosure Statements – Local Government Officials must file by Monday, April 30, 2018.

FLOOR OPEN TO THE PUBLIC – Mayor Kennedy opened the floor to the Public for comments or questions. Hearing none, he closed the meeting to the public.

ANNOUNCEMENTS – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, May 21, 2018, 9:00 am in the Borough Hall.

ADJOURNMENT - There being no further discussion or official action, the motion to adjourn by Commissioner Kennedy was seconded by Mayor Kennedy 9:41 am, with all in favor, none opposed and no abstentions.

Respectfully submitted,



Dawn T. Amadio, RMC, Municipal Clerk