

*PINE VALLEY BOROUGH  
MEETING MINUTES  
Monday, February 25, 2019 at 4 pm  
Mayor Michael Kennedy presiding  
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**CALL TO ORDER** - Mayor Kennedy called the meeting to order at 4:00 pm with a Salute to the Flag.

**OPEN PUBLIC MEETINGS ACT** – Adequate notice of this meeting was given by emailing The Retrospect and Courier Post on January 4, 2019 and posting on the bulletin board at Borough Hall.

**ROLL CALL** – Recorded as present was Mayor Kennedy, Commissioner Clark; absent Commissioner Kennedy.

**MATTERS REQUIRING OFFICIAL ACTION:**

**Minutes**

- Borough Meeting of Monday, January 28, 2019 – the motion to approve by Commissioner Clark was seconded by Mayor Kennedy, with Commissioner Clark and Mayor Kennedy in favor, none opposed and no abstentions.

**Ordinances - FIRST READING AND INTRODUCTION**

- #2019-01 - AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)
  - Mayor Kennedy read the Ordinance by Title. CFO Ciminera gave an explanation of the construct of the ordinance which is done consistently each year and the practice is encouraged by the State.
  - Motion to Introduce by Mayor Kennedy, was seconded by Commissioner Clark with all in favor, none opposed and no abstentions.
  - Second Reading, Public Hearing and Adoption is scheduled for Monday, March 25, 2019 at Pine Valley Borough Hall, #1 Club Road, Pine Valley, NJ 08021

**Resolutions**

- #029-2019 - AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR PUBLIC SAFETY RADIO COMMUNICATIONS EQUIPMENT FOR MUNICIPAL POLICE DEPARTMENTS

WHEREAS, the County of Camden has transferred the ownership of the public safety radio communications equipment (mobile, portable, and base station radios) to the various accepting municipal agencies; and

WHEREAS, Borough of Pine Valley has received certain equipment as a Public Safety Service Entity pursuant to the terms of the within MOU; and

WHEREAS, the Borough of Pine Valley will be responsible for maintaining and servicing as may be needed, the received designated public safety radio communications equipment; and

WHEREAS, the County and the Borough of Pine Valley agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of a Memorandum of Understanding in order to ensure appropriate and optimum use of the Equipment and to set forth the rights, duties, and obligations between the parties hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Pine Valley that they authorize the Mayor and Clerk to execute the Memorandum of Understanding attached hereto. There was an explanation by Captain Rauer how the system works and how it was developed. This resolution transfers the radios to the Municipalities and it occurred exactly per the schedule that was originally instituted
- The motion to approve by Commissioner Clark, was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Clark in favor, none opposed and no abstentions.
- #030-2019 - APPROVING PAYMENT OF BILLS

BE IT RESOLVED, by the Governing Body of the Borough of Pine Valley, that payment for the annexed bill list dated February 21, 2019 in the amounts indicated below is hereby approved:

Current Account	\$125,895.45
Payroll Account	6,392.32
TOTAL	\$132,652.40
- The motion to approve by Commissioner Clark, was seconded by Mayor Kennedy, with Mayor Kennedy and Commissioner Clark in favor, none opposed and no abstentions.

**OFFICIAL REPORTS**

- **Finance Reports** – CFO Dean Ciminera asked if there would be any further review of the budget numbers, to which Mayor Kennedy said he has reviewed it and has not found anything further of note. Vehicles and Equipment will be leased for 48 months. There was discussion of the Bond Sale process and when the generator will likely be purchased and how the generator costs and timing of the note sale and when best to inject that cost into the note sale process. A Bond Ordinance is anticipated for the generator and anything else that pops up. There was discussion of financial firms and changes for them. Discussion of previous Capital needs. There was additional discussion of the generator and electrical upgrades that may be needed to accommodate the generator. It will likely be summer before the details of the purchase, bond ordinance and installation can be nailed down. There was discussion of the new State Budget system and the difficulties it is causing. The Annual Financial Statement is done, but there are difficulties getting to the State per their new system. The submission process will be resolved one way or other.
- **Police Report** – there was discussion of the officers' schedule, and that there was currently a hole in the schedule, which has been dealt with. The conversation about obtain an emergency-type golf cart that can access areas that ambulances cannot, was not considered a favorable idea with the Club. Since there is still thought that there is potential difficulty for certain emergency response access scenarios pricing was looked at for a cart that could transport a back board, which is approximately \$13,000. There was conjectural conversation about the process for the Borough to order such a vehicle should that become a practicable idea at some time in the future. There was also conversation about the purchase of the regular police vehicle. It is in the 2019 budget, but the purchase of a 2019 vehicle would need to commence by the 10<sup>th</sup> of this month. Otherwise, the Borough will have to wait for a 2020 model. It was thought prudent for the sake of cost and wait time to pursue the 2019 model and the governing body concurred and authorized Captain Rauer to make a procure a 2019 vehicle under the State Contract system.

**MATTERS FOR DISCUSSION •**

- Generator for Borough Hall was previous sufficiently discussed.
- Best Practices - Camden County Municipal Joint Insurance Fund – Annual Report - the material was distributed to the Governing Body for their information.
- Club Season – Mayor Kennedy commented that the season begins Friday, May 3, 2019, which is the date of the Trustees Meeting that he is asked to attend. At that point the Audit draft will likely be available for him to utilize.
- Pine Hill Fire Department Donation Letter – Borough Administrator Mather indicated that this would be worked on in March.
- Municipal Budget – Introduction of the local budget is anticipated at the March 25<sup>th</sup> meeting along with the adoption of the cap. This year there is a local examination of the budget.
- Local News Article – the Borough Meetings had previously been visited by a local reporter and there was discussion of whether the article had been released, to which it was responded that nothing had been seen or anything further requested.

**FLOOR OPEN TO THE PUBLIC** – Mayor Kennedy opened the meeting to the public, but not hearing any comments or questions, closed the meeting to the public.

**ANNOUNCEMENTS** – The next Borough Meeting of the Governing Body of the Borough of Pine Valley will be held on Monday, March 25, 2019 at 4 pm at the Borough Hall.

**MOTION TO ADJOURN** - The motion to adjourn at 4:16 pm by Commissioner Clark was seconded by Commissioner Kennedy with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk